

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Greater Hyderabad Municipal Corporation - The Greater Hyderabad Municipal Corporation (Health Wing) Service Rules - Orders - Issued.

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT (F1) DEPARTMENT

G.O. Ms. No. 780

Dated: 20-11-2008
Read the following:-

1. G.O.Ms.No.415, Municipal Administration and Urban Development Department, dated: 11.06.2008.
2. From the Commissioner & Special Officer, Greater Hyderabad Municipal Corporation Letter No.07/Grvns/AC(A)OP.I/GHMC/07, Dated:14.05.2008.

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ORDER: -

The following notification shall be published in the extraordinary issue of the Andhra Pradesh Gazette, dated: 22-11-2008:

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of section 585 read with Section 139 of the Greater Hyderabad Municipal Corporation Act, 1955 (Act.II of 1956), the Governor of Andhra Pradesh hereby makes the following rules regulating the service conditions of employees of Health wing of Greater Hyderabad Municipal Corporation.

1. Short title:

These rules may be called the Greater Hyderabad Municipal Corporation (Health wing) Service Rules, 2008.

2. Constitution:

The Greater Hyderabad Municipal Corporation Health wing service shall consist of the following categories namely:-

- | | | |
|----------------|---|---------------------------|
| Category - I | - | License Officer |
| Category - II | - | Assistant License officer |
| Category - III | - | Sanitary Supervisor |
| Category - IV | - | Sanitary Inspector |
| Category - V | - | Health Assistant |

3. Method of appointment and appointing authority:

Subject to other provision in these rules, the method of appointment and appointing authority for the categories of posts mentioned in column (1) of the table below shall be as specified in corresponding entries in column (2) and column (3) thereof :-

[P.T.O.]

TABLE

Category	Method of appointment	Appointing authority
(1)	(2)	(3)
I. License officer	By promotion from the Category of Assistant License officer	Government
II. Assistant License Officer	By promotion from the Category of Sanitary Supervisor or Re-Designated Sanitary Supervisor as per G.O. Ms. No. 546, Health, dated 16.06.1975.	Government
III. Sanitary Supervisor	By promotion from the Category of Sanitary Inspector.	General Body
IV. Sanitary Inspector	(1) By promotion from Category of Health Assistant. (2) By Direct recruitment.	Standing Committee
V. Health Assistant	(1) Appointment by transfer from the Category of Sanitary Jawan. (2) By Direct recruitment.	Standing Committee

Note: - The percentage of the number of substantive vacancies that shall be filled by direct recruitment in open competition in the category of IV & V (i.e. Sanitary Inspector and Health Assistants) shall be 30%.

4. Reservation of appointment:

The provision of rule 22 and 22 A of the Andhra Pradesh State and Sub-ordinate Service Rules, 1996 as amended from time to time shall be applicable.

5. Age:

The rule governing the age for direct recruitment in Government service shall Mutatis Mutandis apply to the posts of Health Assistants & Sanitary Inspectors.

6. Qualifications:

No person shall be appointed to any of the posts specified in column (2) of the table below unless he/she possesses the qualifications laid down in the corresponding entry in column (3) thereof:

TABLE

Sl. No	Post	Qualification
(1)	(2)	(3)
I	License Officer	Must possess a Bachelor Degree from a recognized University of India established or incorporated by or under Central Act or a Provincial Act or State Act or an institution recognized by University Grants Commission and must have passed Accounts Test for employees of local bodies Papers I & II .

II	Assistant License officer	Must possess a Bachelor Degree from a recognized University of India established or incorporated by or under Central Act or a Provincial Act or State Act or an institution recognized by the University Grants Commission and must have passed Accounts test for employees of local bodies Papers I & II .
III	Sanitary Supervisor	<ol style="list-style-type: none"> 1) Must possess a Bachelor Degree from a recognized University of India established or incorporated by or under Central Act or a Provincial Act or State Act or an institution recognized by the University Grants Commission; and 2) A Sanitary Inspector training course certificate awarded by the Chairman, Board of Examination constituted by the State Govt. of Andhra Pradesh or from any Govt. of India / Govt. of Andhra Pradesh Recognized Institution.
IV	Sanitary Inspector	<ol style="list-style-type: none"> 1) Must possess a Bachelor Degree from a recognized University of India established or incorporated by or under Central Act or a Provincial Act or State Act or an institution recognized by the University Grants Commission; and 2) A sanitary Inspector training course certificate awarded by the Chairman Board of examination constituted by the State Govt. A.P or from any Govt. of India / Govt. of A.P. Recognized Institution.
V	Health Assistant	<ol style="list-style-type: none"> 1) An intermediate or 10+2 equivalent standard in Biological Sciences or Maths, Physics and Chemistry as one of the optional subjects; 2) A sanitary Inspector training course certificate awarded by the Chairman, Board of examination constituted by the State Government of Andhra Pradesh or from any Government of India / Government of Andhra Pradesh Recognized Institution; and 3) Physical fitness for camp life as per standards as prescribed by the Government of Andhra Pradesh.

7. Minimum Service:

- (a) No person shall be eligible for appointment by promotion or recruitment by transfer to all categories I, II and III unless he/she is an approved probationer and has put in not less than three years of service in the category from which promotion or recruitment by transfer is made, and
- (b) No person shall be eligible for appointment by promotion or recruitment by transfer to category IV and V unless he / she is an approved probationer and has put in not less than five years of service in the category from which promotion or recruitment by transfer is made.

8. Postings and Transfers:

The officers working in this service are liable for transfer. The competent authority to order the postings and transfers in respect of all categories I to V shall be the Commissioner, Greater Hyderabad Municipal Corporation with in the area of Greater Hyderabad Municipal Corporation..

Provided that the Government shall have the power to cancel, to modify or to revise such transfers and issue such instructions to the Commissioner, Greater Hyderabad Municipal Corporation

9. Promotion:

Promotion from category in I to V shall be made on the basis of seniority.

10. Review of earlier Promotions:

Not withstanding anything contained in these rules, the appointing authority shall, as soon as possible, after these rules came into force, fit the employees in the categories concerned after examining their previous record and all other relevant circumstances and in terms of general instructions or guidelines, if any, issued by the Government for such fixation.

11. Temporary appointment:

- (1) Where it is necessary in the public interest to fill emergently a vacancy in the post borne on a higher category to the service by promotion and there would be undue delay in making appointment by promotion in accordance with these rules, the appointing authority may promote a person otherwise than in accordance with the rules purely on temporary basis until a person is promoted in accordance with these Rules.
- (2) A person promoted under sub-rule (1) shall not be regarded as probationer in the higher category or be entitled by reason of any of such temporary promotion to any preferential claim on par with his senior to future promotion of such higher category; and
- (3) If such person is subsequently promoted to the higher category in accordance with rules, he shall commence his probation, in such category from the date of such subsequent promotion or from such earlier date as the appointing authority may determine.

12. Seniority:

- (1) The seniority of a Member of the service in each category shall be determined by the date of his first appointment to that category in accordance with rules and for this purpose the temporary appointment shall not be considered.

Provided that if any portion of the service of a member does not count towards his probation, his seniority shall be determined by the date of the commencement of his service which counts towards probation.

- (2) Where the date by which seniority is determined under sub-rule (1) above is the same in the case of two or more members of the category, and the appointing authority is the same and their inter-se-seniority shall be based on the seniority in the selection list or the panel, as the case may be in the lower cadre; and
- (3) Where a member of any category of the service is reduced to a lower category, he shall be placed at the top of the latter, unless the

authority ordering the punishment, directs that he shall take in such lower grade, next below any specified member thereof.

13. Probation:

- (1) Every person appointed by direct recruitment to the service shall be on probation for a total period of two years on duty within a continuous period of three years and one year on duty within a continuous period of two years, if appointed by promotion;
- (2) A probationer in a category of the service shall be eligible to count his service for probation, if any performed otherwise than in a substantive capacity on a regular appointment to higher category of the service. Nothing contained in this sub-rule shall be construed as authorizing the promotion of a probationer in a category to higher category in contravention of rules; and
- (3) A probationer in any category of the service who is promoted temporarily under the provisions of rule 11 to a higher category in the same service shall be entitled to count towards his probation, if any, in the former category, the period of duty performed by him in the latter category during which he would have held a post in the former category but for such temporary promotion.

14. Full Membership of the service:

- (1) An approved probationer shall be appointed by the appointing authority, to be a full member of the service in the category for which he was selected at the earliest possible opportunity in any substantive vacancy which may exist or arise in the permanent cadre of such category and if such vacancy existed from a date previous to the issue of the order or appointment, he may be so appointed with retrospective effect from the date or, as the case may be from any subsequent date from which he was continuously on duty as a member of the service in such category or in a higher category;

Provided that where more than one approved probationer is available for such appointment as full member, the senior most approved probationer on the date of vacancy shall be appointed.

Provided further that, if there are more persons than one who have completed the probation, the senior most among them shall be deemed to be the senior most approved probationer eligible for appointment as full member, notwithstanding the fact that his probation has not been declared, provided the delay in declaration of probation is due to administrative reasons, but subject to the conditions of his probation being declared subsequently to have been satisfactorily completed.

- (2) If there is a senior, who joined duty later due to administrative reasons, such as availing of joining time and the like, and hence commenced probation from a date later than his junior, the senior shall be deemed to be the approved probationer eligible for appointment as full member notwithstanding the fact that he has not completed the prescribed period of probation on the date of the vacancy, but subject to his satisfactorily completing the prescribed period of probation.
- (3) For the purpose of this rule an approved probationer on leave shall be deemed to be on duty as a member of the service in the category concerned if he would have been on duty in such category or a higher category but for his absence on leave.

15. Training:

The members of the service who have not completed 48 years of age shall undergo such course of training and pass such examination at the end of the course as may be prescribed by the Government from time to time.

Failure to pass the examination at the end of the course of training will result in the punishment prescribed therefore as deemed fit by the Government.

16. Relinquishment of rights of members:

Any member of the service may in writing relinquish any right or privilege to which he is entitled to under the rules. If the appointing authority does not communicate its orders on the relinquishment within two months, it shall be deemed that the relinquishment is accepted. A member once relinquished for his right of promotion to higher post, further he shall not be promoted to the higher post, which he relinquished. The relinquishment once made and accepted whether formally or deemed, will be irrevocable.

17. Conditions of Service:

The members of the Service shall be governed by all other rules applicable to Government servants in the matters not covered by these rules.

18. Repeal and Savings:

- (1) The Public Health Establishments (Local Authorities) Regulations, 1940 as amended from time to time and the rules regarding the educational qualifications, conditions of service of Sanitary Inspectors issued in G.O.No.834, PH, dated:27.03.1929 and G.O.No.1090, PH, dated:19.05.1932 and all instructions issued by Government and other Heads of Departments in the matter to the extent of License Officers, Assistant License Officers, Sanitary Supervisors, Sanitary Inspectors and Health Assistants are hereby repealed.
- (2) All transfers, Promotions and suspensions made by the competent authorities or things done or taken by the State Government or by any order of the State Government or by any authority under the said orders shall be deemed to and to have always been done or taken in accordance with these rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**S.P. SINGH
EX-OFFICIO PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Commissioner of Printing, Stationary and Stores Purchase,
Chanchalguda, A.P. Hyderabad.

(with a request to publish in the A.P. Gazette and send 100 copies each to
Government and Greater Hyderabad Municipal Corporation, Hyderabad)

The Commissioner & Special Officer, Greater Hyderabad Municipal Corporation,
Hyderabad.

Copy to:

The Special Secretary to C.M.,

P.S to M (MA)

The Law Department.

//FORWARDED :: BY ORDER//

SECTION OFFICER